

**HEAD OFFICE**

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**Molemole Municipality**

ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

**MOREBENG BRANCH OFFICE**

25 Cnr. Roets & Viviers Street  
 MOREBENG 0810  
 Telephone : (015) 501 2371  
 Fax no : (015) 397 4334

[www.molemole.gov.za](http://www.molemole.gov.za)

**Enquiries: Ralephenya T.D**

**Reference: Corp: 8/1/1/06**

**Date: 31 August 2023**

**REQUEST FOR QUOTATION**

**MOLEMOLE MUNICIPALITY IS HEREBY INVITING QUOTATIONS FROM PROSPECTIVE SERVICE PROVIDERS WHO ARE REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD) FOR THE SUPPLY, DELIVERY AND INSTALLATION OF OFFICE EQUIPMENT AT MOGWADI, MOREBENG BRANCH OFFICE AND MOLETJIE BRANCH OFFICE:**

**SPECIFICATION OFFICE EQUIPMENT**

**SPECIFICATION OFFICE EQUIPMENT**

DESCRIPTION	QTY	LOCATION	DELIVERY ADDRESS
<p><b>Supply &amp; Installation of wind free wall split inverter 18000 BTU Split unit Air Conditioner indoor &amp; out door unit</b></p> <p>Auto Restart Function – Rapid Heating &amp; Cooling – Super – quiet Motor – Remote Control with LCD Display – Self Cleaning Function – Sleep Mode – Timer – Air out-let swing adjustment – Modern white flat design – R410a Gas Refrigerant – Heating and Cooling. – 10 Year Comprehensive Warranty and 5 Year Warranty on Compressor Conditioned</p>	01	Moletjie Ga-Phaudi (Office no 1)	Moletjie Ga-Phaudi
<p><b>Supply &amp; Installation wind free wall split inverter 24000 BTU Split unit Air Conditioner indoor &amp; outdoor unit</b></p> <p>Auto Restart Function – Rapid Heating &amp; Cooling – Super – quiet Motor – Remote Control with LCD Display – Self Cleaning Function – Sleep Mode – Timer – Air out-let swing adjustment – Modern</p>	01	Mogwadi Human Resource Office	Mogwadi Old Building

DESCRIPTION	QTY	LOCATION	DELIVERY ADDRESS
<p><b>Supply &amp; Installation of wind free wall split inverter 18000 BTU Split unit Air Conditioner indoor &amp; out door unit</b></p> <p>Auto Restart Function – Rapid Heating &amp; Cooling – Super – quiet Motor – Remote Control with LCD Display – Self Cleaning Function – Sleep Mode – Timer – Air out-let swing adjustment – Modern white flat design – R410a Gas Refrigerant – Heating and Cooling. – 10 Year Comprehensive Warranty and 5 Year Warranty on Compressor Conditioned</p>	01	Moletjie Ga-Phaudi (Office no 1)	Moletjie Ga-Phaudi
<p><b>Supply &amp; Installation wind free wall split inverter 24000 BTU Split unit Air Conditioner indoor &amp; outdoor unit</b></p> <p>Auto Restart Function – Rapid Heating &amp; Cooling – Super – quiet Motor – Remote Control with LCD Display – Self Cleaning Function – Sleep Mode – Timer – Air out-let swing adjustment – Modern white flat design – R410a Gas Refrigerant – Heating and Cooling. – 10 Year Comprehensive Warranty and 5 Year Warranty on Compressor Conditioned</p>	01	Mogwadi Human Resource Office	Mogwadi Building Old
<p><b>Supply &amp; Installation wind free wall split inverter (Remove old BTU and Replace with new BTU)</b></p> <p><b>12000 BTU Split Unit Air Conditioner indoor &amp; out door unit</b></p> <p>Auto Restart Function – Rapid Heating &amp; Cooling – Super – quiet Motor – Remote Control with LCD Display – Self Cleaning Function – Sleep Mode – Timer – Air out-let swing adjustment – Modern white flat design – R410a Gas Refrigerant – Heating and Cooling. – 10 Year Comprehensive Warranty and 5 Year Warranty on Compressor Conditioned</p>	06	<p><b><u>MOGWADI OLD BUILDING</u></b></p> <p>Reception X (1)</p> <p>Fleet officer X (1),</p> <p>Risk Officer X (1)</p> <p><b><u>GA PHAUDI</u></b></p> <p>Office no 2 X (1)</p> <p><b><u>MOREBENG</u></b></p>	<p>Mogwadi</p> <p>Moletjie</p> <p>Morebeng</p>

		Reception X1 Admin X 1	
Radio Digital voice detector / recorder	01	<b><u>MOGWADI OLD BUILDING</u></b>	
Microwave 20L Electronic controls, digital display, pre-set menu programs	01	<b><u>GA-PHAUDI</u></b>	
<b>DESCRIPTION</b>	<b>QTY</b>	<b>LOCATION</b>	<b>DELIVERY ADDRESS</b>
<b>Supply &amp; Installation of wind free wall split inverter 18000 BTU Split unit Air Conditioner indoor &amp; out door unit</b>  Auto Restart Function – Rapid Heating & Cooling – Super – quiet Motor – Remote Control with LCD Display – Self Cleaning Function – Sleep Mode – Timer – Air out-let swing adjustment – Modern white flat design – R410a Gas Refrigerant – Heating and Cooling. – 10 Year Comprehensive Warranty and 5 Year Warranty on Compressor Conditioned	01	Moletjie Ga-Phaudi (Office no 1)	Moletjie Ga-Phaudi
<b>Supply &amp; Installation wind free wall split inverter 24000 BTU Split unit Air Conditioner indoor &amp; outdoor unit</b>  Auto Restart Function – Rapid Heating & Cooling – Super – quiet Motor – Remote Control with LCD Display – Self Cleaning Function – Sleep Mode – Timer – Air out-let swing adjustment – Modern white flat design – R410a Gas Refrigerant – Heating and Cooling. – 10 Year Comprehensive Warranty and 5 Year Warranty on Compressor Conditioned	01	Mogwadi Human Resource Office	Mogwadi Building Old
<b>Supply &amp; Installation wind free wall split inverter (Remove old BTU and Replace with new BTU)</b>  12000 BTU Split Unit Air Conditioner indoor & out door unit	06	<b><u>MOGWADI OLD BUILDING</u></b>	Mogwadi

<p>Auto Restart Function – Rapid Heating &amp; Cooling – Super – quiet Motor – Remote Control with LCD Display – Self Cleaning Function – Sleep Mode – Timer – Air out-let swing adjustment – Modern white flat design – R410a Gas Refrigerant – Heating and Cooling. – 10 Year Comprehensive Warranty and 5 Year Warranty on Compressor Conditioned</p>		<p>Reception X (1) Fleet officer X (1), Risk Officer X (1)</p> <p><b><u>GA PHAUDI</u></b></p> <p>Office no 2 X (1)</p> <p><b><u>MOREBENG</u></b></p> <p>Reception X1 Admin X 1</p>	<p>Moletjie Morebeng</p>
<p>Radio Digital voice detector / recorder</p>	<p>01</p>	<p><b><u>MOGWADI</u></b> <b><u>OLD</u></b> <b><u>BUILDING</u></b></p>	
<p>Microwave 20L Electronic controls, digital display, pre-set menu programs</p>	<p>01</p>	<p><b><u>GA-PHAUDI</u></b></p>	
<p><b>DESCRIPTION</b></p>	<p><b>QTY</b></p>	<p><b>LOCATION</b></p>	<p><b>DELIVERY ADDRESS</b></p>
<p><b>Supply &amp; Installation of wind free wall split inverter 18000 BTU Split unit Air Conditioner indoor &amp; out door unit</b></p> <p>Auto Restart Function – Rapid Heating &amp; Cooling – Super – quiet Motor – Remote Control with LCD Display – Self Cleaning Function – Sleep Mode – Timer – Air out-let swing adjustment – Modern white flat design – R410a Gas Refrigerant – Heating and Cooling. – 10 Year Comprehensive Warranty and 5 Year Warranty on Compressor Conditioned</p>	<p>01</p>	<p>Moletjie Ga-Phaudi (Office no 1)</p>	<p>Moletjie Ga-Phaudi</p>

<p><b>Supply &amp; Installation wind free wall split inverter 24000 BTU Split unit Air Conditioner indoor &amp; outdoor unit</b></p> <p>Auto Restart Function – Rapid Heating &amp; Cooling – Super – quiet Motor – Remote Control with LCD Display – Self Cleaning Function – Sleep Mode – Timer – Air out-let swing adjustment – Modern white flat design – R410a Gas Refrigerant – Heating and Cooling. – 10 Year Comprehensive Warranty and 5 Year Warranty on Compressor Conditioned</p>	01	Mogwadi Human Resource Office	Mogwadi Building Old
<p><b>Supply &amp; Installation wind free wall split inverter (Remove old BTU and Replace with new BTU)</b></p> <p><b>12000 BTU Split Unit Air Conditioner indoor &amp; out door unit</b></p> <p>Auto Restart Function – Rapid Heating &amp; Cooling – Super – quiet Motor – Remote Control with LCD Display – Self Cleaning Function – Sleep Mode – Timer – Air out-let swing adjustment – Modern white flat design – R410a Gas Refrigerant – Heating and Cooling. – 10 Year Comprehensive Warranty and 5 Year Warranty on Compressor Conditioned</p>	06	<p><b><u>MOGWADI OLD BUILDING</u></b></p> <p>Reception X (1)</p> <p>Fleet officer X (1),</p> <p>Risk Officer X (1)</p> <p><b><u>GA PHAUDI</u></b></p> <p>Office no 2 X (1)</p> <p><b><u>MOREBENG</u></b></p> <p>Reception X1</p> <p>Admin X 1</p>	<p>Mogwadi</p> <p>Moletjie</p> <p>Morebeng</p>
Radio Digital voice detector / recorder	01	<b><u>MOGWADI OLD BUILDING</u></b>	
Microwave 20L	01	<b><u>GA-PHAUDI</u></b>	

Electronic controls, digital display, pre-set menu programs			
<b>DESCRIPTION</b>	<b>QTY</b>	<b>LOCATION</b>	<b>DELIVERY ADDRESS</b>
<b>Supply &amp; Installation of wind free wall split inverter 18000 BTU Split unit Air Conditioner indoor &amp; out door unit</b>  Auto Restart Function – Rapid Heating & Cooling – Super – quiet Motor – Remote Control with LCD Display – Self Cleaning Function – Sleep Mode – Timer – Air out-let swing adjustment – Modern white flat design – R410a Gas Refrigerant – Heating and Cooling. – 10 Year Comprehensive Warranty and 5 Year Warranty on Compressor Conditioned	01	Moletjie Ga-Phaudi (Office no 1)	Moletjie Ga-Phaudi
<b>Supply &amp; Installation wind free wall split inverter 24000 BTU Split unit Air Conditioner indoor &amp; outdoor unit</b>  Auto Restart Function – Rapid Heating & Cooling – Super – quiet Motor – Remote Control with LCD Display – Self Cleaning Function – Sleep Mode – Timer – Air out-let swing adjustment – Modern white flat design – R410a Gas Refrigerant – Heating and Cooling. – 10 Year Comprehensive Warranty and 5 Year Warranty on Compressor Conditioned	01	Mogwadi Human Resource Office	Mogwadi Building Old
<b>Supply &amp; Installation wind free wall split inverter (Remove old BTU and Replace with new BTU)</b>  <b>12000 BTU Split Unit Air Conditioner indoor &amp; out door unit</b>  Auto Restart Function – Rapid Heating & Cooling – Super – quiet Motor – Remote Control with LCD Display – Self Cleaning Function – Sleep Mode – Timer – Air out-let swing adjustment – Modern white flat design – R410a Gas Refrigerant – Heating and	06	<u>MOGWADI OLD BUILDING</u> Reception X (1) Fleet officer X (1), Risk Officer X (1)  <u>GA PHAUDI</u>	Mogwadi Moletjie Morebeng

Cooling. – 10 Year Comprehensive Warranty and 5 Year Warranty on Compressor Conditioned		Office no 2 X (1)  <b><u>MOREBENG</u></b>  Reception X1  Admin X 1	
Radio Digital voice detector / recorder	01	<b><u>MOGWADI OLD BUILDING</u></b>	
Microwave 20L  Electronic controls, digital display, pre-set menu programs	01	<b><u>GA-PHAUDI</u></b>	

DESCRIPTION	QTY	LOCATION	DELIVERY ADDRESS
white flat design – R410a Gas Refrigerant – Heating and Cooling. – 10 Year Comprehensive Warranty and 5 Year Warranty on Compressor Conditioned			
<b>Supply &amp; Installation wind free wall split inverter (Remove old BTU and Replace with new BTU)</b>  <b>12000 BTU Split Unit Air Conditioner indoor &amp; out door unit</b>  Auto Restart Function – Rapid Heating & Cooling – Super – quiet Motor – Remote Control with LCD Display – Self Cleaning Function – Sleep Mode – Timer – Air out-let swing adjustment – Modern white flat design – R410a Gas Refrigerant – Heating and Cooling. – 10 Year Comprehensive Warranty and 5 Year Warranty on Compressor Conditioned	06	<b><u>MOGWADI OLD BUILDING</u></b>  Reception X (1)  Fleet officer X (1),  Risk Officer X (1)  <b><u>GA PHAUDI</u></b>  Office no 2 X (1)	Mogwadi  Moletjie  Morebeng

DESCRIPTION	QTY	LOCATION	DELIVERY ADDRESS
		<b><u>MOREBENG</u></b> Reception X1 Admin X 1	
Radio Digital voice detector / recorder	01	<b><u>MOGWADI</u></b> <b><u>OLD</u></b> <b><u>BUILDING</u></b>	
Microwave 20L Electronic controls, digital display, pre-set menu programs	01	<b><u>GA-PHAUDI</u></b>	

#### PRICING STRUCTURE

DESCRIPTION	QTY	Unit price	Total price
Radio Digital voice detector / recorder	01		
Microwave 20L Electronic controls, digital display, pre-set menu programs	01		
Supply & Installation			
18000 BTU Split unit Air Conditioner	01		
Supply & Installation of 24000 BTU Split unit Air Conditioner	01		
Supply & Installation ( <b><i>Remove old BTU and Replace with new BTU</i></b> ) 12000 BTU Split Unit Air Conditioner	06		



DESCRIPTION	QTY	Unit price	Total price
Radio Digital voice detector / recorder	01		
Microwave 20L Electronic controls, digital display, pre-set menu programs	01		
<b>SUB TOTAL UNIT PRICE (EXCL VAT)</b>			
<b>VAT 15%</b>			
<b>GRAND TOTAL UNIT PRICE (VAT INCL)</b>			

**1. The following documentation should be attached to the quotations:**

- a. The recent up-to-date central supplier database (CSD) registration report detailing all compliance requirements; [Last verified between the **advert date** and the **closing date**]
- b. Valid Tax compliance status pin
- c. Fully signed and completed declaration of interest form [downloadable from [www.molemole.gov.za](http://www.molemole.gov.za)]
- d. Fully signed and completed MBD 9 form [downloadable from [www.molemole.gov.za](http://www.molemole.gov.za)]
- e. Fully signed and completed MBD 6.2 certificate and Annex C for local content and production [downloadable from [www.molemole.gov.za](http://www.molemole.gov.za)]
- f. Copy of Valid CIDB Certificate: 1ME Grading

**2. Evaluation on local content and functionality**

**2.1 Stage 1: Evaluation on local content**

Under local content stage of evaluation, the following should be completed and duly signed, bidders must meet the minimum threshold (60%) of local content as required by the national treasury for Air Conditioners.

- > MBD 6.2
- > Annex C

Local Content formula

$$LC = [1 - x / y] * 100$$

Where

X is the imported content in Rand

Y is the bid price in Rand excluding value added tax (VAT)

### 3 Evaluation on functionality

**Functionality**, bidders must achieve a minimum of 80% functionality in order to be considered for further evaluation in stage 2 (Evaluation on Price and Specific Goal).). Bidders that score less than the minimum of 80% will be disqualified from further evaluation.

Criteria	Weight	Applicable values
<b>Company Experience: Past projects</b>		
Company experience in installation/ repair, service and maintenance of air conditioners  (Attach three (3) orders or appointment letters)	30	
<b>Capacity</b>		
- Attach certificate of qualified Air Con Technician (Trade test)	20	
- Attach certificate of Gas handling		
<b>SUPPORT, SERVICE AND MAINTENANCE</b>		
- Fault reporting procedures (including weekends) - Technical Assistance response time - Warranty periods for spare parts and service	30	
<b>Total functionality Score</b>	<b>80</b>	

#### 4. Stage 3: Evaluation on Price and Specific Goals

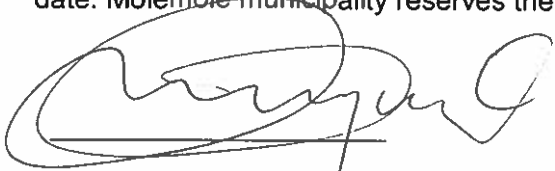
- Bidders must attach the following supporting documents to claim points. Failure to attach the valid documents points shall not disqualify the Bidder from further evaluation; but only points will be forfeited.

Preference Points for specific Goals	Means of Verification	Points
People or Business residing within Molemole Local Municipality	Statement of municipal rates or Proof of residents from Traditional Authority	5
Woman- Ownership of more than 50%	Identification Document and Company and Intellectual Property Commission (CIPC) document	5
People with Disability	Medical Report indicating Disability	5
Youth (18 to 34 years)	Identification Document	5

**The following conditions will apply:**

- a) Quotations must be on an official letterhead of the company
- b) Price(s) quoted must be valid for fourteen (14) days from the date of this offer
- c) Incomplete quotations will be disqualified from further evaluation
- d) Payment will be effected within 30 days of receipt of invoice.
- e) Quotations will be evaluated on 80/20 preference point system. Whereas 80 points will be for price and 20 will be for specific goal as per PPPFA of 2022,
- f) The bidder needs to ensure that there is skills transfer.
- g) The Municipality is not bound to accept the lowest or any bid and reserve the right to not accept any quotation either wholly or a part thereof;

Kindly direct all technical enquiries to **Ms Khoza K at 015 501 2300** between 08:00 and 16:30. All quotations should be submitted at Mogwadi municipal Tender Box, no 303 Church Street Mogwadi 0715, by the **07 September 2023 at 11:00**, clearly marking "**SUPPLY, DELIVERY AND INSTALLATION OF OFFICE EQUIPMENT**". No quotations will be accepted after the closing date. Molemole municipality reserves the right to accept any quotations.



**MR. MAKGATHO K.E**

**MUNICIPAL MANAGER**